

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
MEAD WESTERN MEADOWS METROPOLITAN DISTRICT
HELD
October 30, 2024**

A Regular Board of Director's Meeting of the Mead Western Meadows Metropolitan District was held Virtually on October 30, 2024, at 4:00 p.m. The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Dale Severns, President

Also in attendance was:

Kurt Schlegel; Special District Solutions, Inc.

CALL TO ORDER:

Mr. Schlegel noted that a quorum of the Board was present, and Director Severns called the meeting to order at 4:00 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Mr. Schlegel stated that conflict disclosure statements for the Directors have been filed with the Colorado Secretary of State, and the Director Severns stated that he had no additional conflicts of interest regarding District business.

APPROVAL OF AGENDA:

After review of the Agenda Director Severns moved that the Board approve the Agenda as presented and upon a vote taken, the motion carried unanimously.

CONSENT AGENDA:

Director Severns moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Approval of Minutes from the Regular Meeting of July 18, 2024
- Ratify District Payments Made through October 30, 2024 and upon a vote taken, the motion carried unanimously.

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PUBLIC COMMENT: None

NEW BUSINESS: 2025 Annual Administrative Resolution (AAR): Mr. Schlegel presented a proposed 2025 AAR for the Board's Consideration. Director Severns moved that the Board approve and adopt Resolution No. 2024-10-01 regarding 2025 Annual Administrative Procedures and Assignments as presented and upon a vote taken, the motion carried unanimously.

Designation of Location of 2025 Regular and Special Meetings: Mr. Schlegel presented a resolution designating that all District meetings be held virtually. Director Severns moved that the Board approve and adopt Resolution No. 2024-10-02 stating that all regular and special meetings of the District in 2025 will be held virtually and upon a vote taken, the motion carried unanimously.

2025 Election Resolution: Mr. Schlegel presented a Resolution calling for a May 6, 2025 Election for Directors for the Board's consideration. Director Severns moved that the Board approve and adopt Resolution No. 2024-10-03 Calling for the 2025 Regular District Election and Appointing a Designated Election Official as presented and upon a vote taken, the motion carried unanimously.

Colorado Open Records Act (CORA) Policy: Mr. Schlegel presented a proposed updated CORA Policy Resolution for the Board's consideration. Director Severns moved that the Board approve and adopt Resolution No. 2024-10-04 Designating the Official Custodian of Records and Adopting an Amended and Restated Policy on Responding to Open Records Requests as presented and upon a vote taken, the motion carried unanimously.

District Website: Mr. Schlegel stated that due to Federal and State requirements for accessibility, he requested that the Board consider moving the District website from the Colorado SIPA platform to the Streamline platform. If approved there will be a transition fee of \$500 and a monthly charge of \$120 for Streamline to host and maintain the District website. Following discussion Director Severns moved that the Board approve the transition of the District website to the Streamline platform and upon a vote taken, the motion carried unanimously.

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FINANCIAL AND MANAGEMENT ITEMS:

District Checking Account: The District maintains a checking account at First Advantage Bank and currently only Director Severns is an authorized signer. Mr. Schlegel suggested that he be added as a signer to the account if Director Severns is incapacitated and unable to sign District Checks. Director Severns moved that Mr. Schlegel be added as a signer on the District's checking account and Mr. Christopher Dienes be removed from the account since he is no longer a Director and upon a vote taken, the motion carried unanimously.

District Colotrust Account: The District maintains an investment account at Colotrust and currently only Director Severns is an authorized signer. Mr. Schlegel suggested that he be added as a signer to the account if Director Severns is incapacitated and unable to sign District Checks. Director Severns moved that Mr. Schlegel be added as a signer on the District's checking account and upon a vote taken, the motion carried unanimously.

2025 Budget: Mr. Schlegel stated that the required Notice of Public Hearing was published and posted as required and presented the proposed 2025 Budget for the Board's consideration.

Director Severns opened the Public Hearing. Hearing no public comment, Director Severns closed the Public Hearing.

After some discussion regarding 2025 anticipated revenues and expenditures, Director Severns moved that the Board approve and adopt Resolution No. 2024-10-05 Adopting the 2025 Budget as presented, Approve the Setting of the District's MILL Levies for 2025 Budget Year, and Appropriating Sums of Money required for District Operations and Debt Service for 2025, pending receipt of the Final Assessed Valuation Report from Weld County. Upon a vote taken the motion carried unanimously.

Review of Cash Position and Financial Statements: Mr. Schlegel presented the District's Financial Statements for the period ending September 30, 2024 for the Board's review.

DIRECTOR'S ITEMS:

None

NEXT MEETING:

The next regular meeting is scheduled for June 25, 2025 and special meetings may be called as needed.

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ADJOURNMENT:

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 4:17 p.m.

Respectfully Submitted:

Kurt Schlegel

Secretary for the Meeting